

Paola High School

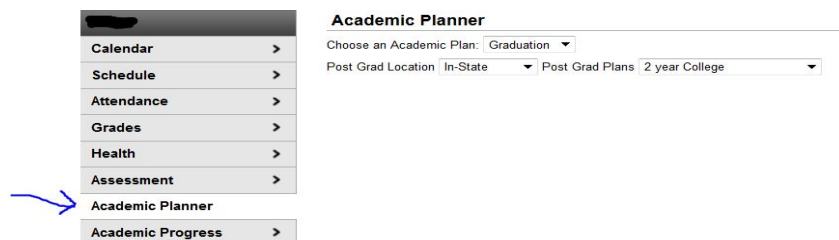
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USD 368
401 N. Angela
P.O. Box 268
Paola, Kansas 66071

Mrs. Deanell Wieland, Counselor
Mr. Justin Elliott, Counselor
Mrs. Linda Rice, Registrar

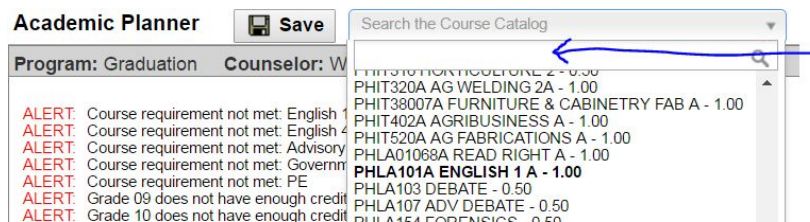
Paola High School enrollment for the 2018-19 Academic school year will be completed through Infinite Campus. This can be completed through either the student or the parent portal. The Academic Planner allows students to complete a 4 year academic plan. The plan will be edited annually during the enrollment process. This means that you are **enrolling for next year**, and making a plan for the remainder of your high school career. Courses you have completed or are currently enrolled in, and transcribed data will be automatically updated on your academic plan each semester.

Each time entering the academic planner, the student has a chance to update their post-secondary plans.



Academic Planner

- Search the Course Catalog
 - Can be used to access course information including credits, grade level, prerequisites and course descriptions
 - Start typing the first few letters of the course in the search bar
 - Easy way to find a class if you are not sure what category it fits in
 - Can place the desired course directly on your plan from here



- Click on the search box in each category to find a list of courses
- 8.5 out of 8.5 = full set of course requests (8 classes plus .5 for Advisory)
- Alternate courses
 - Scroll to the bottom of the page
 - Enter at least 1 if not multiple courses you would be willing to take if there is a scheduling conflict with one of your primary choices
 - Can adjust the order of the Alternate choices by using the toggle arrows
 - Place your first preference at the top of the list
- Graduation requirements - full Program of Studies available on the PHS website
 - 4 Units of English - 1 each year
 - 3 Units of Math

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- 3 Units of Science
 - 3 Units of Social Science
 - 10th grade World History
 - 11th grade US History
 - 12th grade a semester of Government
 - 1 Unit of Physical Education / Health - must take freshman PE/Health
 - 1 Unit of Fine Arts
 - Students will also take Advisory all 4 years - Advisory 9, 10, 11, 12
 - 28 Total credits/units are required
- **ALERTS**
 - All errors will show up in Red as alerts. The message will tell you what the issue is. Some need to be resolved before the program will allow you to save. Your goal is to get rid of all alerts.
 - Alerts show when you don't have enough classes, haven't met the prerequisite or only select 1 semester of a year long course
 - **SAVE**
 - You must save when you exit
 - Some errors must be addressed before you can save
 - A list of all alerts will be displayed when you click on save
 - The "*Not enough credits selected in Elective...*" error is the only one that the majority of current high schoolers will still have
 - If you are going to be a junior or senior and have chosen to be a TA or Office Aide (you must get an application turned in by April 6th) you will only have 8.0 out of 8.5 credits for that year.
- Course Plan was saved.

The following Academic Program requirements were not met:

Minimum Credit Requirements not met:
➔ Not enough credits selected in Elective to meet the minimum plan requirements.
- Enrollment - completing your academic plan by April 6th completes the enrollment process for the 2018-19 academic year. Future years are part of the plan but can be changed during the enrollment process each year.
 - Questions - Please ask! Ask your Advisory teacher, a content teacher or a counselor.
 - We encourage you to call, email or stop by the counseling office for assistance
 - Linda Rice, PHS Registrar linda_rice@usd368.org
 - Justin Elliott, PHS Counselor for students A-K justin_elliott@usd368.org
 - Deanell Wieland, PHS Counselor for students L-Z deanell_wieland@usd368.org
 - 913-294-8017 or 913-294-8010