

Paola Recreation Commission
Board of Directors Meeting
February 9, 2022
7:30pm

Agenda:

1. Approve January 31, 2022 Minutes
2. Elect
 - a. Chairperson
 - b. Elect Secretary
 - c. Pam Kline – USD 368 treasurer (ex-officio member by statute)
3. Establish Regular Meeting Times and Location
 - a. Notify public of times & Location under KOMA
4. Review State Statutes as related to Recreation Commissions
5. Review Kansas Recreation & Park Association “Now You Are A Recreation Commission Board Member” document
6. Research and Discuss By-Laws
7. Adjourn

Next Agenda Items:

1. Continue work on By-Laws
- 2.

Future Agenda Items to Consider (to be added to as a working document)

- Adopt By-Laws
- Discuss/Research Recreation Commission Handbooks
- Budget
 - 1 mil should generate in excess of \$180,000
 - Hearing requirements
 - Financial Audits
 - Insurance
- Business Operations
 - Office Space
 - Phone
 - Website
 - Internet/Email
 - Utilities
 - Software
- Program Areas/Ideas
- Strategic Plan Goal Timeline
 - Hiring of Director, other personnel
 - Are personnel part of city payroll/benefits or stand alone?
 - Personnel Handbook
 - Evaluation Schedule
 - Program area timelines