

Paola Recreation Commission
Board of Directors Regular Meeting
March 8, 2023
Paola City Hall
MINUTES

Board members in attendance:

Tate Shumard	2022-2024 term (City appointment)
Scott Golubski	2022-2025 term (368 appointment)
Aaron Nickelson	2022-2023 term (City appointment)
Justin Smail	2023-2026 term (368 appointment)

Also in attendance:

Matt Meek, USD 368
Randi Shannon, City of Paola
Wesley Joy, Paola Recreation Commission Director

Board members absent:

David Kane 2022-2025 term (At-large appointee)

Agenda:

Call Meeting to Order

The meeting was called to order at 7:03 pm

Action Items:

1. Nickelson motioned, Smail seconded to approve February Regular Meeting Minutes, *Motion carried 4-0*
2. Smail motioned, Nickelson seconded to approve the Paola Recreation Commission Purchasing Policy presented by Joy; *The Recreation Director will be issued a Visa credit card with a \$5,000 limit to be used for purchased items up to \$1,500 or less. Purchases over \$1,500 will need to be invoiced. The Recreation Director has purchasing authority for budgeted items of \$10,000 or less. For budgeted items exceeding \$10,000, purchase order approval must come from the Recreation Director and Recreation Commission Board. Motion carried 4-0*
3. Nickelson motioned, Golubski seconded to authorize a credit card through First Option Bank with a \$5,000 credit limit with Wesley R Joy as an authorized user, *Motion carried 4-0*
4. Golubski motioned, Shumard seconded to recognize Navigate Tax and Accounting in Paola as the authority on PRC billing and payroll. Services will be pro bono, and a formal engagement letter is expected at April's meeting, *Motion carried 3-0-1*

Discussion Items:

1. The participation report was presented to show soccer registration and very early baseball registration
 - a. Roughly 300 soccer participants, 35 teams

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- b. Great early returns on baseball sign ups
- 2. PRC official logo has been adopted, should be on website soon
- 3. A brand new Facebook page and social media presence will be created specifically for PRC with help to bring attention to it from PYS and PHS
- 4. Joy presented an opportunity for a KRPA recreation commission board training to take place at a regularly scheduled meeting in the future. The board looks forward to the opportunity.
- 5. Insurance quotes to be sent out prior to next meeting to prepare for deliberation
 - a. Joy to check on ramifications to insurance with a 3-4 year old t-ball league
- 6. Tax Exemption application procedure was discussed
- 7. Concession Stand structure in the context of newly adopted food sales tax
- 8. End of season tournament structure

Adjourn

Smail Motioned, Golubski Seconded to Adjourn. Meeting was Adjourned at 8:06 pm.

Minutes are considered to be in draft form until formally approved at the next regularly scheduled meeting.