

Paola Recreation Commission
Board of Directors Meeting
February 9, 2022 7:30pm
USD 368 Central Services Building
MINUTES

Board members in attendance:

Justin Smail	2022 term (368 appointment)
Aaron Nickelson	2022-2023 term (City appointment)
Tate Shumard	2022-2024 term (City appointment)
Scott Golubski	2022-2025 term (368 appointment)
David Kane	2022-2025 term (At-large appointee)

Guest in attendance:

Matt Meek, USD 368 Superintendent

Agenda:

Call Meeting to Order

The meeting was called to order at 7:30pm.

Action Items:

1. Approval of January 31, 2022 Minutes
Smail moved, Glubski seconded to approve meeting minutes from January 31, 2022. Motion carried 4-0 (Kane did not vote as he had not yet been appointed for the January 31st meeting)
2. Election of Commission Chairperson, Secretary, and Treasurer
Nickelson moved, Shumard seconded to elect Justin Smail as commission chairperson. Motion carried 5-0.
Golubski moved, Kane seconded to elect Tate Shumard as commission secretary. Motion carried 5-0.
Golubski moved, Smail seconded to elect Pam Kline (ex-officio member by statute) as commission treasurer. Motion carried 5-0.
3. Establish Regular Commission Meeting
Golubski motioned, Nickelson second to establish a regular recreation commission meeting on the second Wednesday of each month at 7:00pm. The meeting shall be held at the USD 368 Central Services Building, unless a conflict should arise. Backup locations include Paola Middle School and Paola High School.

Discussion Items:

1. Reviewed state statutes as related to Recreation Commissions and other relevant documentation to guide the operation of the commission
2. Timeline of establishing a budget was discussed, including a preliminary discussion regarding the timeline of hiring a recreation director
3. Commission members discussed potentially attending other city's commission meetings for informational purposes – *presents a potential circumstance in which more than 2 members are at a single meeting, but attendance is purely informational, no Paola Recreation Commission business will be discussed*
4. Established a strategy of beginning the construction and adoption of by-laws

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Members will individually comb through collected bylaws from other established commissions and make note of desirable elements the Paola commission may want to absorb and implement

5. Facility use process was preliminarily discussed
6. Next Agenda Items were established – next meeting is scheduled for March 9, 2022 at the USD 368 Central Services Building

Next Agenda Items:

1. *Construction and Adoption of By-laws*
2. *Establish a Strategic Plan Goal Timeline for remainder of the year*

Adjourn

Golubski moved, Kane seconded to adjourn the meeting at 8:40pm.

Minutes are considered to be in draft form until formally approved at the next regularly scheduled meeting.